Thomson Lake Regional Park Authority
Board of Director Regular Meeting
Thomson Lake Golf Course Clubhouse
Monday, August 20, 2018

Attendance **Directors:** Karen Schaitel, Joe March, Bill Wilson, Cory McIntosh
Roger Deringer and John Degraauw by telephone
Staff: Rhonda Bellefeuille Brent Shenher

Call to order **Karen Schaitel** called the meeting to order at 7:05 pm

Item added to correspondence on the agenda – David Filson request for approval to install Natural Gas Service #26 Meadowlark

Motion by Joe March/Cory McIntosh – Adopt agenda as amended Cd

Minutes **Motion by Cory McIntosh/Bill Wilson –** Adopt the minutes July 9 as presented. Cd**.**

Motion by Cory McIntosh/Joe March – Adopt the minutes of the July 13, 2018 executive meeting. Cd

Presentation of written report from Brian Embury

Motion by Cory McIntosh/Joe March – that we approve a budget of $5000 to pour a concrete pad in the shop at the golfcourse. Cd.

Presentation of verbal report from Brent Shenher

Discussion regarding moving our sign corridor to a location outside of the park entrance. Administrator to notify those people who have signs of the new location and collect an agreement from the sign owners. The new sign corridor will be on Thomson Lake Regional Park property west of Highway 58 and south of our entrance. The administrator to look at comparative signage rates as well.

Discussion regarding time off for Brent Shenher. He has indicated that his plan is to take off approximately 8 weeks during the fall/winter. The water testing will be handled by Kerry Kirk and the operations will be covered by Trevor Wandler. He would like to see us keep Terry Bryan on staff as well during his absent time. There are projects to keep both busy through that time. Discussion regarding formalizing a new contract with Brent Shenher.

Motion by Bill Wilson/Roger Deringer – that we forward a letter to Gary Stahn to leave the rope that is blocking fire lane adjacent to his property down, as well as ensure that equipment is not parked on the park property. Cd

Motion by Bill Wilson/Roger Deringer – that we pay the invoice for GST from 2014 to KMS Construction.

Cd

Motion by Cory McIntosh/Roger Deringer – That we approve the installation of natural gas service to #26 Meadowlark Drive. Cd.

Motion by Joe March/Cory McIntosh: that the Financial Statements be accepted.

Cd.

Motion by Joe March/Bill Wilson: That the admninistrator be authorized to move ahead with the transition of quick books accounting to Munisoft and Campmaster camping program to be converted to Lets Camp online booking. Cd

Lease Approvals **Motion by Roger Deringer/Joe March**: That we approve the following lease transfers.

McIntosh to McCann
Morin to Jalbert

Cd

Next Meeting **Motion by Roger Deringer/Joe March**: That we hold a special meeting to discuss the pending bylaws on September 10, 2018 at 7:00 p.m. Cd

Next Meeting **Motion by Cory McIntosh/Roger Deringer**: That the next meeting be held on Monday, September 17, 2018 at 7:00 p.m. Cd.

Adjourn **Motion by Cory McIntosh/Joe March**: That the meeting be adjourned at 9:15p.m. Cd

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Chairperson

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Administrator