

**Thomson Lake Regional Park Authority
Board of Director Regular Meeting
RM of Wood River Council Chambers
Monday, December 4, 2017**

Attendance

Directors: Karen Schafel, Aline Kirk, Joe March, Bill Wilson, Lou Sicotte
Absent: Cory McIntosh, Kory Packet
Staff: Kathryn Erickson, Rhonda Bellefeuille **Absent:** Brent Shenher

Call to order

Karen called the meeting to order at 7:03 pm

Introduction

Karen introduced Rhonda Bellefeuille as the new Administrator for Thomson Lake Regional Park.

Motion by Bill/Joe – approve the hiring of Rhonda Bellefeuille as to November 13, 2017. Cd.

Agenda

Add # 17 - Northern sites

Minutes

Motion by Lou/Joe – approval of the October 17, 2017 minutes as presented. Cd.

Business arising

RC Flying Club – copy letter re insurance requirement.

Correspondence

Aline volunteered to sit on the OWWA Community Source Water Protection Planning Group.

Accounts paid

Motion by Aline/Roger – approval of October & November 2017 ‘accounts paid’ as presented. Cd

Reports

Park Operations and Administration reports presented for information only.

Pot. Water billing

Moved by Aline/Bill – potable water usage be billed on a quarterly basis, beginning December 2017, to align income with the new fiscal year. Cd.

Depreciation Schedule

Motion by Aline/Joe – minimum amount for a Capital Asset be set at \$5000.00 and TLRP adopts the municipal ‘useful life’ Capital Asset schedule. Cd.

USEFUL LIFE SCHEDULE:

Land	Indefinite
Land improvements	Variable
Buildings	60 years
Vehicles	15 years
Road Structure	40 years
Road surface	40 years
Machinery/Equipment	10 years
Maintenance/construction	Variable
Shop tools/equipment	10 years
Office equipment/furniture	5 years

Lease change

Motion by Aline/Roger – approval of lease change;

Lot 21 & N1/2 Lot 24, Blk 12 – Jalbert, M. & J., Rusk, Robert & Deldeen. Cd.

Concession Lease

Motion by Joe/Bill – submit a counter offer to Garth & Gillette Coghill for \$3000.00 per month for the lease of the concession. The months being May, June, July, August and September 2018. Cd.

Signing Authority

Motion by Roger/Lou – Rhonda Bellefeuille be added as a signing authority for Thomson Lake Regional Park.

Preliminary budget Presented for information only.

2018 AGM

2018 Annual General Meeting date : 7:30 pm - Friday, June 1, 2018 Gravelbourg Lions Den.

Bylaw No. 17 - 2017 Titled: Business Operations Bylaw

This bylaw shall come into force and take effect on final passing thereof.

Motion by Joe/Bill – approve 1st reading of Bylaw No. 17 - 2017 Cd.

Motion by Lou/Roger – approve 2nd reading of Bylaw No. 17 - 2017 Cd.

Motion by Aline/Joe – a 3rd reading be done at this meeting. Carried unanimously

Motion by Roger/Lou – approve 3rd reading of Bylaw No. 17 - 2017 Cd.

Northern Sites

Tabled for budget

In Camera

Joe moved the meeting go ‘in camera’ at 9:02.

Motion by Bill/Lou – Kathy to receive regular wage for January, February and March of 2018 at \$5000.00 monthly – all inclusive. Contract to be drawn up referencing no additional statutory holidays or holiday pay to accumulate. April hours to be for a maximum of two weeks used as needed throughout the month.

Joe moved the meeting move ‘out of camera’ at 9:39 pm. Cd.

Adjournment

Bill moved meeting adjourned at 9:40 pm.

Chair: _____

Administrator _____