

Thomson Lake Regional Park
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REQUEST FOR INTEREST
THOMSON LAKE REGIONAL PARK FOOD SERVICES CONCESSION OPERATOR

SUMMARY:

Thomson Lake Regional Park is seeking INTEREST proposals for a Concession Operator at the Clubhouse and Pool concessions for the 2018 park season. The Clubhouse concession operates from May 1, 2018 to September 30, 2018 and the Pool concession operates at a minimum during the swimming lessons season (approximately July 1st to Aug 15th). Proposals will only be accepted for the operation of both concessions by the same operator.

The proposal shall indicate whether the Concession Operator will pay a monthly rate or a base rate plus a percentage of the overall sales for the season.

EXPERIENCE AND QUALIFICATIONS:

The proposal shall include, at minimum, a summary of the overall operations plan including:

- Organizational structure
- Hours of operation
- Proposed remuneration to Thomson Lake Regional Park
- Sample menu and pricing
- Experience in the Field
- Formal training
- Business experience
- Qualifications
- Certificates relating to food handling and preparation or the plan to obtain said certificates.
- Compliance with WCB Act of Saskatchewan
- Comprehensive general liability and property insurance
- Compliance with all laws applicable to the performance of the Contract

ITEMS TO BE PROVIDED BY THOMSON LAKE REGIONAL PARK

Clubhouse Concession:

- Concession kitchen w/prep room and storage room
- Concession dining area (approximately 756 sq.ft.) including 13 tables and 40 chairs
- Licensor's Equipment: Pop cooler, steam table, ice freezer, Dasani water cooler, 2 commercial coolers - 83 x 24, 2 deep fryers, 1 - 3x3 grill, electric range, refrigerator, commercial convection oven, commercial dishwasher, Bunn coffee machine, microwave oven, 4 slice toaster, washer/dryer, walk in freezer, 2 walk in coolers, commercial BBQ.
- Provide utilities for the operation of the concession including heat, water, power, gas, local phone **excluding** long distance telephone, and satellite TV services.
- Provide 15 tables for exterior seating
- Provide major repairs on Thomson Lake Regional Park owned equipment. The definition of "major repair" to be determined with the contract.

Pool Concession:

- Concession Kitchen w/prep room & storage room
- Concession dining area (approximately 480 sq. ft.) including 4 tables w/attached seats
- Licensor's Equipment: Pop cooler, 2 hot dog rollers, bun warmer, ice machine, Garland grill, Garland convection oven, stainless steel prep table w/inserts, wire shelving, condiment rack,
- Provide utilities for the operation of the concession including water, power and gas.
- Provide tables and chairs for exterior seating
- Provide major repairs on Thomson Lake Regional Park owned equipment. The definition of “major repair” to be determined with the contract.

SELECTION CRITERIA:

- Proposals for Interest will be reviewed by the Senior Administration, Chair and Vice-Chair of Thomson Lake Regional Park.
- Decisions will be based on the overall plan and need.
- The committee will short list the proposals for interest and meet with the candidates in order to consider a final selection.
- This is a Proposal for Interest, **not** a Tender.
- Highest or any proposal not necessarily accepted.
- Requests for Proposal for interest will remain open until February 17, 2018.
- The point of contact for responding to this RFI is Karen Schaitel, Board of Director’s Chair, via email to: queenquilt@hotmail.com