

# Cottage Owners' Annual General Meeting

June 17, 2016

## Agenda

1. Welcome
  - everyone register – name and email address please
  - annual \$5.00 membership for 2016 are due
  - no more than two memberships entitling two votes per lease
2. Call to Order and Opening Remarks:
  - Thank you: Bob Bissonnette and Harold Haubrich – Retiring from board this year
3. Agenda – any additions
4. Minutes of the 2015 Annual General Meeting – see attached
5. Financial Report: May 1, 2015 to April 30, 2016 – see attached
6. Old Business:
  - Pickle Ball Court
  - Registration with Land Titles
  -
7. Park Board Report: Gavin Harrow
8. New Business:
  - Market in the Park – July 16<sup>th</sup>, 10:00 am to 2:00 p.m.
  - Meet and Greet – July 16<sup>th</sup> at 4:00 p.m.
  - Tree Donations
  -
9. Election of Directors:
  - Three 2-year term Cottage Board (Bob Bissonnette, Gavin Harrow, Harold Haubrich)
  - Elect one Park Board rep for two year term from the Cottage Owners Board.
10. Any Other Business or Comments
11. Thank you:
  - Everyone who helped with “Market in the Park” & “Meet & Greet”
  - Newsletters and posters
  - Block captains – assume that you continue until you ask to resign
  - Planting and watering of flower pots
  - Gavin Harrow for updating the website this past year - going forward it will be done by park staff
11. Adjourn

## **Thomson Lake Cottage Owners Association Annual General Meeting – May 30, 2015**

Harold Haubrich called the meeting to order at 7:30 p.m. welcomed approximately 40 cottage owners to the meeting. He opened the meeting by thanking Rob Shenner (Golf representative) and Bryan Tallon (Cottage Owners representative) for sitting on the Park Board. Bruce Anderson is the new golf representative and Jason Meyer is the new Town of Lafleche representative on the Park Board.

Aline Kirk read the minutes of the May 16, 2014 annual general meeting. Diana Gaudreau moved and Denise Bissonnette seconded to approve the minutes as read. Carried.

Aline Kirk read the 2014/15 financial statements. Carol Gamble moved and Patsy Briere seconded to approve the financial statement as presented. Carried.

### **Old Business:**

Harold Haubrich reported that the Cottage Owners Board is proposing spending up to \$10,000 of the money that has been raised over the years on the following projects:

- Pickle Ball – 20 X 44 concrete pad
- Volleyball equipment
- Disk golf
- Sound system

Harold mentioned that there may be grants available for some of these items and that will be followed up on once the approval to move forward with these projects is granted.

Carol Gamble moved and Kerry Kirk seconded that the Thomson Lake Cottage Owners' Association be permitted to spend up to \$10,000 on the following projects and that this resolution be presented to the Thomson Lake Regional Park Authority for consideration at their next regular meeting: Pickle Ball Court, volleyball equipment, disk golf and a sound system. Carried.

### **Park Board Report:**

Gavin Harrow thanked Bryan Tallon for his tenure on the park board. He also thanked everyone who did the flower pots. Gavin stated that the board hired Michael Murphy to run the park. If people have issues they need to go to Michael not to individual board members. Gavin asked if anyone had any questions.

- Does the board set out guidelines for Michael Murphy? Yes
- Are minutes of the board meetings available? Yes
- Are meetings open to the public and if so when are they held? Yes and they are held on third Monday of the month at the clubhouse second floor.
- What if we are not satisfied with the direction? Write a letter to the board.
- Is the CEO here in the winter? No but he is always available by phone.
- Why can't we go to individual board members? We sit as a board not as individuals.
- Have been to Michael with an issue and did not get a reply so what do I do? Ask him for a written reply.

Bob Bissonnette moved and Emile Briere seconded the Park Board report. Carried.

**New Business:**

**Constitution Amendments:**

Aline Kirk went through the proposed amendments to the constitution. Harold asked cottage owners if we should consider collecting the annual membership fee with the annual lot levy as that would greatly increase the membership revenue. It was noted that the problem with charging all cottage owners is that you need 25% of members at the annual general meeting for quorum to conduct a meeting and that may not be achievable. It was felt that it might be better to try promoting the association more so that more cottage owners become members.

Carol Gamble moved and Dave Engel seconded the proposed amendments to the constitution be approved as presented. Carried.

**Privacy Legislation:**

Harold Haubrich asked why we can no longer get a copy of the list of cottage and permanent camp sites owners. He also said that guests came to the park and asked at the gate where they live and personnel at the gate would not tell them. Gavin Harrow suggested going to the office and giving permission to have your address available in print. Others suggested that it would be easier for those who don't want their name on the list to contact the office.

**Registration with Land Titles:**

Harold Haubrich informed those who were not aware that the lots on Finch Cres and Oriole Way are not registered with land titles and asked the Park Board reps where this issue is at. Gavin replied that it is in the works. Fawn Weisgerber indicated that the delay is because different government agencies need to sign off on the registration.

**Election of Directors:**

• **Park Board Representative:**

Harold Haubrich opened nominations for 1 two year term on the Thomson Lake Regional Park Authority Board. Diane Engel nominated Aline Kirk. Lyle Pyett nominated Karen Meadows. Harold Haubrich moved nominations cease. Ballots were distributed to elect a Park Board Representative. Aline Kirk was declared the new winner. Diane Engel asked if there are board guidelines or expectations for the Park Board representatives. No one was aware of any and she suggested that it be discussed at the next Thomson Lake Cottage Owners Association board meeting so that representatives understand their role.

• **Cottage Owners' Board:**

Bob Bissonnette reported that there are 3 – two year terms up for election. Diana Gaudreau nominated Linda Crooks, Jackie Huyghebaert and Harold Haubrich who agreed to let their names stand for another term. Bob Gamble moved nominations cease.

**Other Comments:**

- Larry Dennison reminded everyone that Couples Golf is on Thursdays at 5:00 p.m. and is open to the general public. There is a sign up sheet and must sign up in advance so the pro shop can book tee times.
- Lyle Pyett asked if the RM comes in to grade roads for the taxes we pay. Bryan Tallon replied that the only taxes we pay are to the RM is to cover the SAMA fees and the education taxes. The Park has a box scrapper that they use to grade roads in the park.
- Harold thanked the staff for efforts to beautify the park.
- Harold also thanked Linda Crooks for work on the silent auction at the Market in the Park.
- Dates for this year's Market in the Park is July 18<sup>th</sup> and for the Meet and Greet July 19<sup>th</sup>. Still looking for entertainers.
- List for watering flowers was distributed.

Denise Bissonnette moved that the meeting adjourn at 8:55 p.m.

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Chairperson

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Secretary-treasurer

**Thomson Lake Cottage Owners Association Inc.  
Balance Sheet (Cash Basis) as at 05/01/2016**

**ASSETS**

*Current Assets*

Chequing Account	24,334.05	
CUSAVE #002	11,600.63	
Equity Acct.	3.73	
Share Membership	5.00	
Total Cash		<u>35,943.41</u>

*Total Current Assets* 35,943.41

**TOTAL ASSETS** 35,943.41

**EQUITY**

*Owners Equity*

Retained Earnings - Previous Year	12,459.73	
Current Earnings	23,483.68	

*Total Owners Equity* 35,943.41

**TOTAL EQUITY** 35,943.41

**LIABILITIES AND EQUITY** 35,943.41

**Thomson Lake Cottage Owners Association Inc.  
Income Statement (Cash Basis) 05/01/2015 to 04/30/2016**

**REVENUE**

*Sales Revenue*

Interest Income	86.81	
Membership Fees	330.00	
Meet & Greet	249.85	
Grant (Pickle Ball)	20,000.00	
Bake Sale	659.50	
Table Rentals	165.00	
50/50 Draw	330.00	
Silent Auction	2,128.00	
TOTAL MARKET IN THE PARK		<u>3,282.50</u>

*Total Revenue* 23,949.16

**TOTAL REVENUE** 23,949.16

**EXPENSES**

*General & Administrative Expenses*

Administration	30.39	
Bank Charges	32.00	
Meet & Greet	216.07	
Volleyballs	26.12	
Trail Maintenance	42.00	
Flowers for pots	118.90	
<i>Total General &amp; Administrative Expenses</i>		<u>465.48</u>

**TOTAL EXPENSE** 465.48

**TOTAL INCOME** 23,483.68